

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

MARCH 14, 2022

7:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on March 14, 2022, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

The District considered and acted upon the following matters:

- 1) **Open meeting.** The meeting was opened by Marc Nichols.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Marc Nichols called the meeting to order. Marc Nichols determined a quorum with Michael Kuza, Scott Mischnick, and Cloddie Henson being present. Prayer was led by Michael Kuza.
- 3) **To receive public comment.** Michael Kuza made reminders about turning thermostats down; 2 signatures required on reports; and name, vehicle and mileage.
- 4) **To read and take action on approval of the minutes from the Regular meeting held February 21, 2022; the special meeting held February 28, 2022 at 5:00 p.m.; and the special meeting held February 28, 2022 at 7:00 p.m.** Motion was made by Scott Mischnick and second by Cloddie Henson to approve the minutes. Motion carried 4-0. Unanimous vote in favor.
- 5) **To appoint a member of the Board of Commissions as Assistant Treasurer.** Motion by Scott Mischnick and second by Cloddie Henson to appoint Michael Kuza as Assistant Treasurer. Motion carried 3-0 with Michael Kuza abstaining.
- 6) **To review and take action on new station for Harmony VFD.** Motion by Scott Mischnick and second by Cloddie Henson to move forward with obtaining architectural quotes for the construction of a new station for Harmony VFD. Motion carried 4-0. Unanimous vote in favor.
- 7) **To review and take action on E-dispatch upgrade from ETEX Telephone Coop.** Motion by Cloddie Henson and second by Scott Mischnick to upgrade the E-dispatch from ETEX Telephone Coop. Motion carried 4-0. Unanimous vote in favor.
- 8) **To discuss a policy for paging out departments to gas odor calls with/without gas monitors.** No action.

9) **To pay the City of Gilmer for dispatching services for the month of February, 2022.** Motion by Michael Kuza and second by Scott Mischnick to pay the City of Gilmer for dispatching services for the month of February, 2022 in the amount of \$3,000.00. Motion carried 4-0. Unanimous vote in favor.

10) **To pay the second quarterly installment to the Upshur County Appraisal District.** Motion by Cloddie Henson and second by Scott Mischnick to pay the second quarterly installment in the amount of \$5,324.72 to the Upshur County Appraisal District. Motion carried 4-0. Unanimous vote in favor.

11) **To pay the second quarterly installments to the City of Gilmer, City of Big Sandy, and City of Gladewater.** Motion by Michael Kuza and second by Cloddie Henson to pay the second quarterly installments to the City of Gilmer, City of Big Sandy, and City of Gladewater. Motion carried 4-0. Unanimous vote in favor.

12) **To pay bills for the Upshur County Emergency Services District No. 1 as submitted and approved.** Motion by Michael Kuza and second by Scott Mischnick to pay the following bills as submitted. Motion carried 4-0. Unanimous vote in favor.

ETEX Telephone	\$ 104.95
Terri Ross (February Bookkeeping/Clerical)	\$ 750.00

13) **To pay bills for the following fire departments as submitted and approved: East Mountain VFD; Ewell VFD; Harmony VFD; Pritchett VFD; and West Mountain VFD.** Motion by Cloddie Henson and second by Scott Mischnick to pay the following bills to the rural fire departments as submitted and approved. Motion carried 4-0. Unanimous vote in favor.

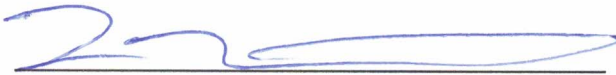
East Mountain VFD	\$ 1,385.50
Ewell VFD	\$ 1,044.98
Harmony VFD	\$ 4,448.40
Pritchett VFD	\$ 2,556.79

14) **To pay bills for Bettie VFD as submitted and approved.** Motion by Scott Mischnick and second by Cloddie Henson to pay Bettie VFD bills in the amount of \$4,428.43. Motion carried 3-0 with Michael Kuza abstaining.

15) **To pay bills for Glenwood VFD as submitted and approved.** Motion by Cloddie Henson and second by Scott Mischnick for James Webb to work with Michael Kuza to stop auto draft on the electric bill and to obtain access to ETEX bill. Motion carried 3-0 with Michael Kuza abstaining.

Motion by Cloddie Henson and second by Michael Kuza to reimburse Glenwood VFD in the amount of \$563.01 for the electric bill. Motion carried 3-1.

- 16) **To pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Michael Kuza and second by Cloddie Henson to pay Pleasant Grove VFD bills in the amount of \$274.46. Motion carried 3-0 with Scott Mischnick abstaining.
- 17) **To pay bills for Simpsonville VFD as submitted and approved.** No bills submitted.
- 18) **To review and take action on any insurance claim pay outs to rural departments.** No action taken.
- 19) **To review and take action on any grant reimbursement requests submitted.** No action taken.
- 20) **To review and take action on any budget amendments.** None
- 21) **To review and discuss any items to be considered for next month's agenda.**
- 22) **Adjournment.** Motion by Scott Mischnick and second by Michael Kuza to adjourn. Motion carried 4-0. Unanimous vote in favor.



Presiding Officer Signature

Title: President

Date: 4-11-2022