

# UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

SEPTEMBER 12, 2022

7:00 P.M.

## MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on September 12, 2022, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

**The District considered and acted upon the following matters:**

- 1) **Open meeting.** The meeting was opened at 7:01 p.m. by Marc Nichols.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Marc Nichols called the meeting to order. Marc Nichols determined a quorum was present.
- 3) **To receive public comment.** None
- 4) **To read and take action on approval of the minutes from the meetings held August 8, 2022; August 22, 2022; and September 1, 2022.** Motion was made by Michael Kuza and second by Scott Mischnick to approve the minutes. Motion carried 4-0. Unanimous vote in favor.
- 5) **To review and discuss the new station for Harmony VFD.** No action.
- 6) **To discuss and take action on contracts for firefighting services between the ESD #1 and the fire departments in the district.** Motion by Cloddie Henson with a second by Scott Mischnick to approve the contracts as written with the correction to the guidelines as discussed. Motion carried 4-0 with Bobby Jenkins abstaining.
- 7) **To discuss and take action on dispatching contract with the City of Gilmer.** Motion by Cloddie Henson with a second by Scott Mischnick to approve the contract as written. Motion carried 4-0 with Bobby Jenkins abstaining.
- 8) **To discuss and take action on the contracts for firefighting services between ESD #1 and the cities of Big Sandy, Gilmer, and Gladewater.** Motion by Michael Kuza with a second by Scott Mischnick to approve the contracts as written. Motion carried 5-0. Unanimous vote in favor.
- 9) **To discuss and take action regarding remaining funds left in the individual department budgets at the end of the fiscal year.** Motion by Bobby Jenkins with a second by Michael Kuza to carryover excess funds from the individual department's budget to the new fiscal

year to be marked as retained earnings (unspent funds) for those departments. Motion carried 5-0. Unanimous vote in favor.

- 10) **To pay the fourth quarterly installment to the Upshur County Appraisal District.** Motion by Bobby Jenkins with a second by Cloddie Henson to pay the fourth quarterly installment to the Upshur County Appraisal District in the amount of \$5,324.72. Motion carried 5-0. Unanimous vote in favor.
- 11) **To pay the fourth quarterly installments to the contracting city departments.** Motion by Michael Kuza with a second by Cloddie Henson to pay the fourth quarterly installments to the City of Big Sandy in the amount of \$7,500.00; City of Gilmer in the amount of \$22,500.00; and the City of Gladewater in the amount of \$11,000.00. Motion carried 5-0. Unanimous vote in favor.
- 12) **To pay the City of Gilmer for dispatching services for the month of August, 2022.** Motion by Cloddie Henson and second by Bobby Jenkins to pay the City of Gilmer for dispatching services for the month of August, 2022 in the amount of \$3,000.00. Motion carried 5-0. Unanimous vote in favor.
- 13) **To pay bills for the Upshur County Emergency Services District No. 1 as submitted and approved.** Motion by Michael Kuza and second by Scott Mischnick to pay the following bills as submitted. Motion carried 5-0. Unanimous vote in favor.

ETEX Telephone	\$ 104.95
Terri Ross (August Bookkeeping/Clerical)	\$ 750.00
Terri Ross (Reimbursement office supplies)	\$ 48.99
Gilmer Mirror (Tax Ad)	\$ 241.50

- 14) **To pay bills for Bettie VFD as submitted and approved.** Motion by Bobby Jenkins and second by Cloddie Henson to pay Bettie VFD in the amount of \$545.48. Motion carried 3-0 with Michael Kuza abstaining.
- 15) **To pay bills for East Mountain VFD (station #1 and station #2) as submitted and approved.** None submitted.
- 16) **To pay bills for Ewell VFD as submitted and approved.** Motion by Bobby Jenkins and second by Scott Mischnick to pay Ewell VFD in the amount of \$1,577.49. Motion carried 5-0. Unanimous vote in favor.
- 17) **To pay bills for Harmony VFD as submitted and approved.** Motion by Michael Kuza with a second by Cloddie Henson to pay Harmony VFD in the amount of \$11,925.24. Motion carried 5-0. Unanimous vote in favor.

- 18) **To pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Cloddie Henson with a second by Michael Kuza to pay Pleasant Grove VFD in the amount of \$333.70. Motion carried 4-0 with Scott Mischnick abstaining.
- 19) **To pay bills for Pritchett VFD as submitted and approved.** Motion by Michael Kuza with a second by Scott Mischnick to pay Pritchett VFD in the amount of \$12,560.49. Motion carried 5-0. Unanimous vote in favor.
- 20) **To pay bills for Simpsonville VFD as submitted and approved.** None submitted.
- 21) **To pay bills for West Mountain VFD as submitted and approved.** Motion by Scott Mischnick and second by Bobby Jenkins to pay West Mountain VFD in the amount of \$5,537.49. Motion carried 5-0. Unanimous vote in favor.
- 22) **To review and take action on any insurance claim pay outs to rural departments.** No action taken.
- 23) **To review and take action on any grant reimbursement requests submitted.** No action taken.
- 24) **To review and take action on any budget amendments.** No action taken.
- 25) **To review and discuss any items to be considered for next month's agenda.**
- 26) **Adjournment.** Motion by Bobby Jenkins and second by Cloddie Henson to adjourn. Motion carried 5-0. Unanimous vote in favor.

  
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Presiding Officer Signature  
Title: President

Date: 10-10-2022