

FILED
TERRI ROSS
COUNTY CLERK

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

P.O. Box 1432, Gilmer, Texas 75644

2024 JUN -6 PM 1:45

June 10, 2024

6:00 P.M.

UPSHUR COUNTY, TX.

BY T. Ross
DEPUTY

Upshur County Courtroom

Temporary Upshur County Courthouse, 150 E. Jefferson, Gilmer, Texas 75644

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Commissioners of the **UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1** will hold a meeting on **JUNE 10, 2024 at 5:00 P.M.** at the following location: Upshur County Courtroom, Temporary Upshur County Courthouse, 150 E. Jefferson, Gilmer, Texas 75644.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Pursuant to Policy Number 3 of the Upshur County Emergency District No. 1, anyone wishing to address the Board must sign up on the provided sign-up sheet along with the items they wish to speak about prior to the meeting being called to order. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda. Any individual wishing to speak during a particular agenda item after the public comment section must wait to be recognized by the chairperson. It is the Board's discretion to hear any comment from individuals on agenda items after the public comment section.

1. Call to order and establish quorum
2. Public comment
3. Budget Discussion
4. Consent agenda items:
 - A. Minutes of the May 13, 2024 regular meeting; May 14, 2024 special meeting; and the May 31, 2024 strategic planning meeting.
 - B. Accounts Payable
 1. City of Gilmer (May Dispatching) \$ 3,000.00
 2. Terri Ross (May Bookkeeping/Clerical) \$ 750.00
 3. ETEX \$ 103.95
 4. Swepco (Draft) \$ 20.42
 5. Upshur Co. Appraisal District (3rd qtr) \$ 9,951.09

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| 6. City of Gilmer (3 rd qtr) | \$22,500.00 |
| 7. City of Big Sandy (3 rd qtr) | \$ 8,750.00 |
| 8. The Carlton Law Firm (Special Projects) | \$ 1,398.00 |
| 9. The Carlton Law Firm (General) | \$ 1,022.25 |
| 10. Gilmer National Bank (Glenwood note payment) | \$20,259.12 |
- C. Pay rural fire departments for invoices submitted
- | | |
|-----------------------|------------|
| 1. Bettie VFD | \$ 688.40 |
| 2. East Mountain VFD | \$1,644.37 |
| 3. Ewell VFD | \$1,595.74 |
| 4. Harmony VFD | \$ 281.73 |
| 5. Pleasant Grove VFD | \$3,248.98 |
| 6. Pritchett VFD | \$5,053.06 |
| 7. West Mountain VFD | \$ 519.29 |
5. Discuss and take action to approve the Upshur County ESD #1 Driving and Accident Policy.
 6. Discuss and take action to approve the final draft of the new ESD #1 response area map and vote to make new copies for all departments.
 7. Discuss and take action to approve the new CPA.
 8. Discuss and take action to approve the new Auditor.
 9. Discuss and take action on the purchase of a new primary radio frequency for Upshur County ESD #1.
 10. Discuss and take action on the Construction of the Upshur County ESD #1 fire station in Harmony and accept the proposal from TCMC Construction at the do not exceed cost.
 11. Discuss and take action on the transfer of property from Harmony VFD to Upshur County ESD #1 for the construction of the new building.
 12. Discuss and take action to get the new 911 address for the new fire station and then contact all of the utility companies to begin the process of obtaining utilities (Upshur Rural Electric, Water system, CenterPoint Energy, phone/internet provider).
 13. Discuss and take action to reschedule the July regular scheduled meeting.
 14. Discuss and take action to allow the fire departments to add UTV and/or trailers to their fleet and add to the ESD #1 insurance policy.
 15. Discuss and set a time and date for the next Strategic Planning meeting.
 16. Discuss and consider adopting the tax and budget planning calendar for 2024 and authorize payment for tax process publications.
 17. Discuss and consider of the ESD website, accessibility, and posting requirements and take any related action.
 18. Discuss and take action on any insurance claim payouts to rural departments.
 - A. West Mountain VFD (Draw #4) \$2,344.58
 19. Discuss and take action on any grant reimbursement requests submitted.
 20. Discuss and take action on any budget amendments.
 21. Discuss and take action on items to be considered for next month's agenda.
 22. Adjournment.

UPSHUR COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

By: Kenny Southwell (TR)
Kenny Southwell, President

This Meeting Notice and Agenda was filed with the County Clerk's Office, posted at the Upshur County courthouse bulletin board, and posted on the District's website at least 72 hours prior to the meeting.

UPSHUR COUNTY EMERGENCY SERVICES
DISTRICT NO. 1 BOARD OF COMMISSIONERS

Kenny Southwell – President
Scott Mischnick – Vice-President
Ray Cook - Secretary/Asst. Treasurer
Brian Jones – Treasurer/Asst. Secretary
Anthony Depaepe

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.