

# UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

OCTOBER 10, 2022

7:00 P.M.

## MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on October 10, 2022, in the Upshur County Courtroom, Upshur County Courthouse, 100 W. Tyler Street, Gilmer, Texas.

**The District considered and acted upon the following matters:**

- 1) **Open meeting.** The meeting was opened at 7:00 p.m. by Marc Nichols.
- 2) **Call meeting to order, Roll Call of Board and establish quorum.** Marc Nichols called the meeting to order. Marc Nichols determined a quorum was present with Michael Kuza and Cloddie Henson present. Scott Mischnick was absent and Bobby Jenkins arrived at 7:18 p.m.
- 3) **To receive public comment.** Cory Davis made an announcement regarding the meeting with the State Fire Association. Chief Taylor made an announcement regarding the pump test to be held tomorrow.
- 4) **To read and take action on approval of the minutes from the regular meeting held September 12, 2022.** Motion was made by Cloddie Henson and second by Michael Kuza to approve the minutes. Motion carried 3-0. Unanimous vote in favor.
- 5) **To review and discuss the new station for Harmony VFD.** No action.
- 6) **To accept and sign contracts received from the individual departments and city departments for the 2022-2023 fiscal year.** Motion by Cloddie Henson with a second by Michael Kuza to accept and sign the contracts submitted. Motion carried 3-0. Unanimous vote in favor.
- 7) **To pay the City of Gilmer for dispatching services for the month of September, 2022.** Motion by Cloddie Henson and second by Michael Kuza to pay the City of Gilmer for dispatching services for the month of September, 2022 in the amount of \$3,000.00. Motion carried 3-0. Unanimous vote in favor.
- 8) **To pay bills for the Upshur County Emergency Services District No. 1 as submitted and approved.** Motion by Michael Kuza and second by Cloddie Henson to pay the following bills as submitted. Motion carried 3-0. Unanimous vote in favor.

ETEX Telephone	\$ 104.95
Terri Ross (August Bookkeeping/Clerical)	\$ 750.00
VFIS (Accident & Sickness renewal)	\$ 8,022.00
VFIS (Property & Casualty renewal)	\$64,041.00
Lennis Design (website annual)	\$ 1,409.00
Carson Community Bank (Truck payment)	\$92,015.53
Penguin Management (E-Dispatch annual)	\$ 5,868.00

- 9) **To pay bills for Bettie VFD as submitted and approved.** None submitted.
- 10) **To pay bills for East Mountain VFD (station #1 and station #2) as submitted and approved.** Motion by Michael Kuza with a second by Bobby Jenkins to pay East Mountain VFD (Station #1) in the amount of \$13,419.95 and pay East Mountain VFD (Station #2) in the amount of \$1,798.48. Motion carried 4-0. Unanimous vote in favor.
- 11) **To pay bills for Ewell VFD as submitted and approved.** Motion by Michael Kuza with a second by Cloddie Henson to pay Ewell VFD in the amount of \$7,560.84. Motion carried 4-0. Unanimous vote in favor.
- 12) **To pay bills for Harmony VFD as submitted and approved.** Motion by Michael Kuza with a second by Bobby Jenkins to pay Harmony VFD in the amount of \$5,283.55. Motion carried 4-0. Unanimous vote in favor.
- 13) **To pay bills for Pleasant Grove VFD as submitted and approved.** Motion by Michael Kuza with a second by Cloddie Henson to pay Pleasant Grove VFD in the amount of \$1,599.90. Motion carried 4-0. Unanimous vote in favor.
- 14) **To pay bills for Pritchett VFD as submitted and approved.** Motion by Michael Kuza with a second by Cloddie Henson to pay Pritchett VFD in the amount of \$11,931.96. Motion carried 4-0. Unanimous vote in favor.
- 15) **To pay bills for Simpsonville VFD as submitted and approved.** Motion by Michael Kuza with a second by Bobby Jenkins to pay Simpsonville VFD in the amount of \$7,071.73. Motion carried 3-0 with Marc Nichols abstaining.
- 16) **To pay bills for West Mountain VFD as submitted and approved.** Motion by Michael Kuza and second by Bobby Jenkins to pay West Mountain VFD in the amount of \$9,497.82. Motion carried 4-0. Unanimous vote in favor.
- 17) **To review and take action on any insurance claim pay outs to rural departments.** No action taken.
- 18) **To review and take action on any grant reimbursement requests submitted.** Gilmer Fire Department submitted a PPE grant in the amount of \$20,000.00. Motion by Cloddie

Henson with a second by Michael Kuza to pay the City of Gilmer the amount of \$2,000.00 which is 10% reimbursement. Motion carried 4-0. Unanimous vote in favor.

19) **To review and take action on any budget amendments.** No action taken.

20) **To review and discuss any items to be considered for next month's agenda.**

21) **Adjournment.** Motion by Bobby Jenkins and second by Cloddie Henson to adjourn. Motion carried 4-0. Unanimous vote in favor.



Presiding Officer Signature

Title: President

Date: 11-14-22